

QEMSC

Travelling expense claim form.

You are able to claim for ONE interstate trip to a race meeting per year. To claim, complete this form and send to the Treasurer who will submit the claim to the committee for approval.

Name:

Address:

Event:

Event Date:

Bank Details: (of the account you want the payment made to).

Account Name:

BSB:

Account No:

Office use:

Approved by:

Date:

Cheque number:

Cash:

Email form to: treasurer@qemsc.com.au

Or mail to: The Treasurer, QEMSC, PO BOX 3188, Southport BC. Q. 4215.